

# LANCASTER CITY COUNCIL

## FOR OFFICE USE

Application No...

Date...

Fee Paid...

Receipt No...

Application for a Licence to use the Highway for a Street Café  
Highways Act 1980 Section 115C-E

Please read the notes and answer all the following questions

### Question 1

Your Name and Address

MIGUEL BINETTI, CAPPUINO,  
60 CHURCH STREET,  
LANCASTER  
Postcode LA1 1LH  
Tel. No. 07904 837475

### Question 2

Name and address of any person acting for you

PETER CHARNLEY  
MIGHTY HOUSE  
83 BOWERHAM ROAD,  
LANCASTER, LA1 4AB  
Mob: 07894 876671

### Question 3

Describe the proposed location for the street café and address if different from the address in Q1 above.

OUTSIDE THE FRONT OF CAPPUINO BAR AND COFFEE ROASTERS AND PARTIALLY  
IN FRONT OF SIDE OFFICES OF NORTHWEST BANK.

### Question 4

Please state the main proposed materials (for example: furniture, umbrellas, boundary markers, colour, type, styles) and show them on your detailed layout plan.

ALUMINIUM TABLES AND CHAIRS. COMPOSITE WOODEN PLANTERS TO  
FORM THE PERIMETER - SEE ILLUSTRATIONS ATTACHED

### Question 5

Do you intend to alter any of the building and/or building frontage to accommodate the proposal? If YES, please show details of the alterations on your plan.

YES/NO

### Question 6

Are there any lighting columns, litter bins, road signs, public seating, trees, etc. on the site within the boundary of the area proposed for the street café?

If YES, please show them on your plan.

YES/NO

### Question 7

Is proper sanitary accommodation available within the building to be used to service the Street café?

YES/NO

**Question 8**

Is it intended to seek a licence to serve alcohol within the street café area?  
If YES, please answer Q9 below.

YES/ NO

**Question 9**

What range of drinks (alcoholic and non-alcoholic) is it intended will be served within the street café area?

Give details below. BEER, WINE, SPIRITS, COFFEE AND HOT AND COLD DRINKS

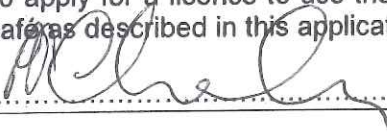
The applicant should be aware that the granting of a licence does not permit the sale of alcohol within the outdoor café area. Separate licensing arrangements apply for the sale of alcohol and the applicant should check the conditions on the Premises Licence or consult the Licensing Authority.

**Question 10**

Please read and sign the following statement.

I wish to apply for a licence to use the highway fronting the above named property for the purpose of a street café as described in this application and the accompanying plans and enclose the required fee.

Signed.....

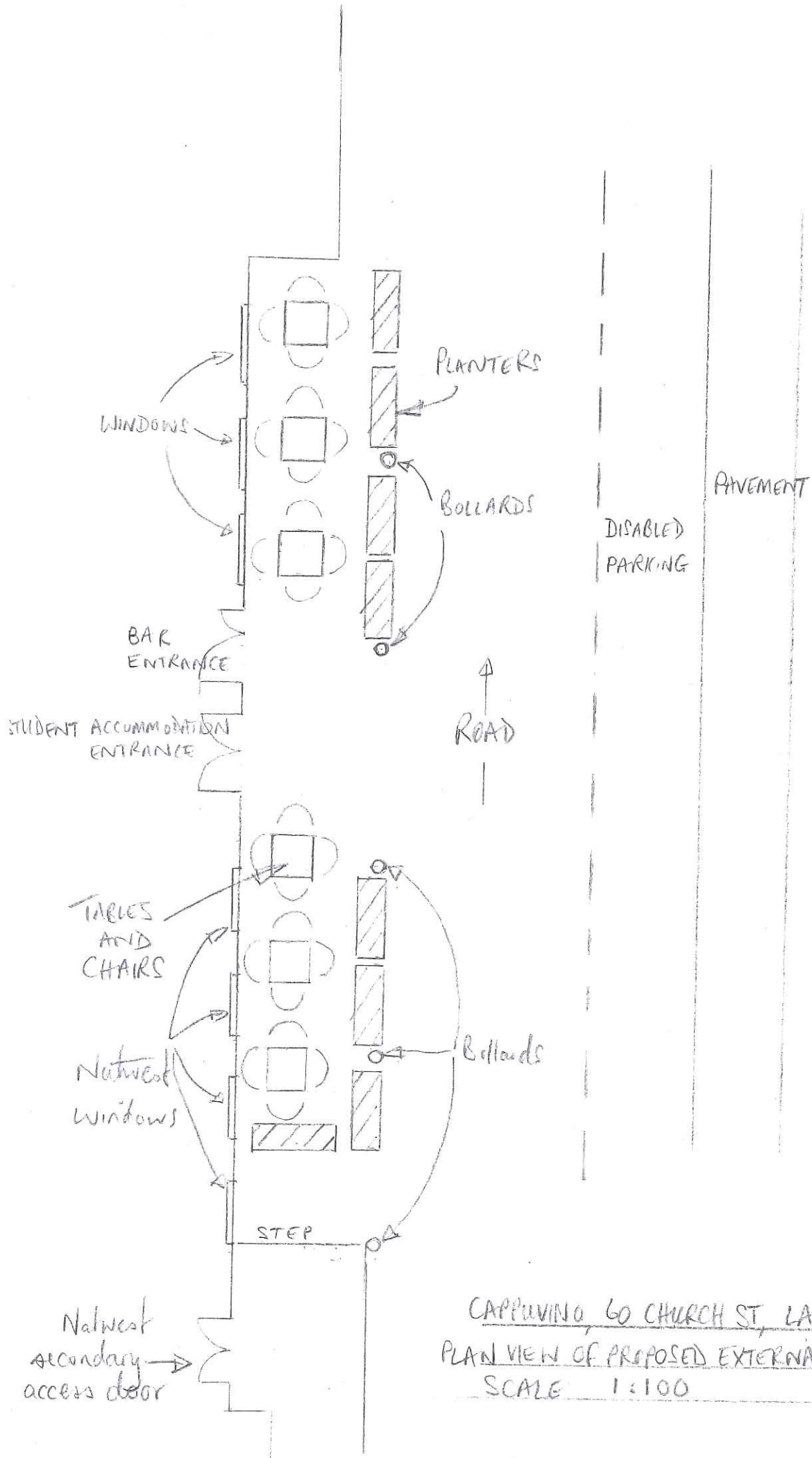


Date.....

22/4/2020

M. Bratti

22/4/2020



CAPPUINO, 60 CHURCH ST, LANCASTER  
 PLAN VIEW OF PROPOSED EXTERNAL SEATING

SCALE 1:100

28/7/2020

Cappuvino Management Details

Owner Director: Peter Charnley

Email: [peter.chnrley@mighthyouse.co.uk](mailto:peter.chnrley@mighthyouse.co.uk)

Phone: 01524 548888

Mob: 07894 876671

Bar Manager: Miguel Binetti

Email: [miguel.binetti@mighthyouse.co.uk](mailto:miguel.binetti@mighthyouse.co.uk)

Phone: 07904 837475

PA to The Director: Sarah Bater

Email: [sarah.bater@mighthyouse.co.uk](mailto:sarah.bater@mighthyouse.co.uk)

Phone: 01524 548888

Please could any questions about this application be directed to Peter Charnley.

Thankyou

email or mobile may be the best form of communication

Paid £158.00 over the phone 29/4/2020



# CAPPUVINO

Lunchtime at Cappuvino 12 pm – 6 pm

- Seasonal Soup of the Day** - Freshly prepared in-house and served with Lovingly Artisan bread & fresh butter (G.F. option available) £4.95
- Vegetarian Chilli** - Slow cooked mixed bean & mixed pepper chilli, crunchy tortilla chips with zesty sour cream £7.95

## Cappuvino Signature Panini Series- Carefully Crafted In-House

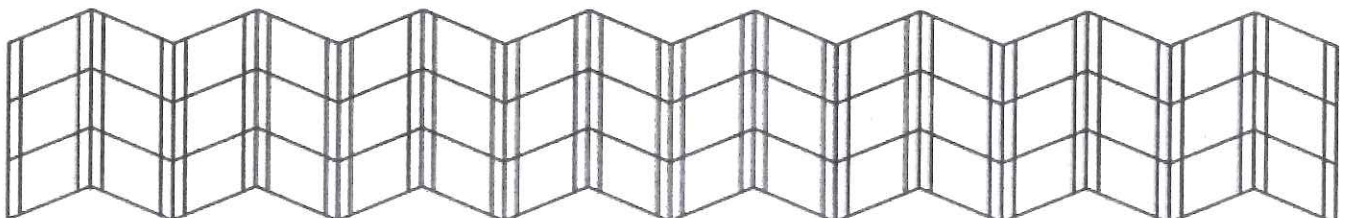
All served on financier bread with freshly prepared in-house 'slaw & fresh pickles

- Classic Caprese** - Beef tomato, basil, mozzarella & olive oil £6.95
- Lancashire Ploughman's** - Ham, vintage cheddar, chutney, apple & pickled onion £7.50
- The King of Cheese** – Cappuvino's version of the ultimate cheese toastie £6.95
- Mediterranean Chicken Melt** - Spiced chicken strips, tomato salsa & melted mozzarella £7.50
- Classic New Yorker** - Pastrami, sauerkraut, Emmental & gherkin £8.00
- The Italian** – Mushroom, spinach, marinated tofu & balsamic glaze £5.95
- Tuna Crunch** – Tuna mayonnaise, red onion & olives £6.95

## Sharing Boards

All served with toasted bread, house 'slaw & pickles. G.F. & vegan bread available

- Ploughman's** – Vintage cheddar, ham, apple, pork pie & chutney £10.95
- Continental** – Pastrami, Emmental, sauerkraut, olives, marinated halloumi £11.95
- Classic** – A selection of local market cheese, olives, chutney & bread *OR* crackers £11.95
- VegMeze** – Served tapas style, falafel, hummus, fennel 'slaw, cumin-roasted peppers, sun-blushed tomatoes £12.95



# (<https://contractfurnitureuk.com>)

## Description

The Girola has an aluminium frame and a teak wooden slatted seat and back.

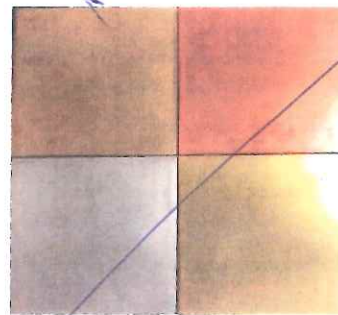
## RELATED PRODUCTS



(<https://contractfurnitureuk.com/product/area-140-bench/>)

### AREA 140 BENCH

([HTTPS://CONTRACTFURNITUREUK.COM/PRODUCT/AREA-140-BENCH/](https://contractfurnitureuk.com/product/area-140-bench/))



(<https://contractfurnitureuk.com/product/metal-finished-table-tops/>)

### METAL FINISHED TABLE TOPS

([HTTPS://CONTRACTFURNITUREUK.COM/PRODUCT/METAL-FINISHED-TABLE-TOPS/](https://contractfurnitureuk.com/product/metal-finished-table-tops/))



(<https://contractfurnitureuk.com/product/girola-high-stool/>)

### GIROLA HIGH STOOL

([HTTPS://CONTRACTFURNITUREUK.COM/PRODUCT/GIROLA-HIGH-STOOL/](https://contractfurnitureuk.com/product/girola-high-stool/))



(<https://contractfurnitureuk.com/product/floe-square-dining-table/>)

### FLOE SQUARE DINING TABLE

([HTTPS://CONTRACTFURNITUREUK.COM/PRODUCT/FLOE-SQUARE-DINING-TABLE/](https://contractfurnitureuk.com/product/floe-square-dining-table/))

*\* Style of table*



(<https://contractfurnitureuk.com/product/girola-side-chair/>)

### GIROLA SIDE CHAIR

([HTTPS://CONTRACTFURNITUREUK.COM/PRODUCT/GIROLA-SIDE-CHAIR/](https://contractfurnitureuk.com/product/girola-side-chair/))



(<https://contractfurnitureuk.com/product/girola-armchair/>)

### GIROLA ARMCHAIR

([HTTPS://CONTRACTFURNITUREUK.COM/PRODUCT/GIROLA-ARMCHAIR/](https://contractfurnitureuk.com/product/girola-armchair/))

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Q zoom (https://contractfurnitureuk.com/wp-content/uploads/2019/05/product-image-27085-hr-1-e155851263209.jpg)

Style of chair



### GIROLA TEAK ARMCHAIR

The Girola has an aluminium frame and a teak wooden slatted seat and back.

CLICK HERE TO INSTANTLY ENQUIRE ABOUT THIS PRODUCT

Add to Moodboard (/product/girola-teak-armchair/?add\_to\_wishlist=239976)

Add to quote

SKU: SAT2513 Categories: Aluminium (https://contractfurnitureuk.com/product-category/material/metal/aluminium/), Metal (https://contractfurnitureuk.com/product-category/material/metal/), Outdoor chairs (https://contractfurnitureuk.com/product-category/outdoor-furniture-accessories/outdoor-chairs/), Outdoor furniture & accessories (https://contractfurnitureuk.com/product-category/outdoor-furniture-accessories/), Teak (https://contractfurnitureuk.com/product-category/material/wood/teak/), Wood (https://contractfurnitureuk.com/product-category/material/wood/)

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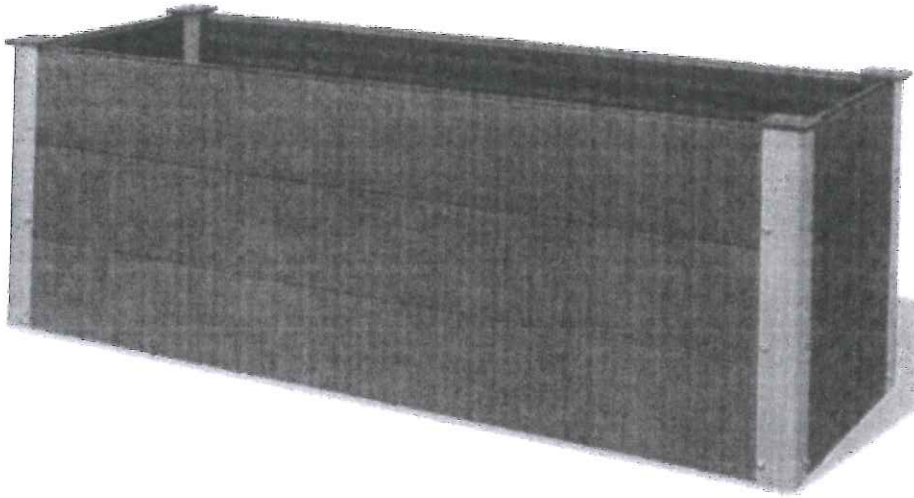
Cappuccino Bar and Coffee Roaster, 60 Church Street, Lancaster,

LA1 5LH



Tables and chairs  
would be placed in  
these areas.





Grey composite planters.  
Approximate dimensions  
Length 1500 mm  
Width 500 mm  
Height 1000 mm.

filled with top soil and planted with  
5 L Phormium and 4 3L Lavenders  
in each planter.

150 x 100 x 54

Cappuccino, 60 Church Street, Lancaster, LA1 1LT.



/// Land within ownership of  
Cappuccino Bar

/// Land belonging to the  
Council.

- The planters would sit between the bollards and not project beyond them.
- Nabwest Bank have no objection to the paved area in front of the bank being used for tables for the bar.

DISABLED

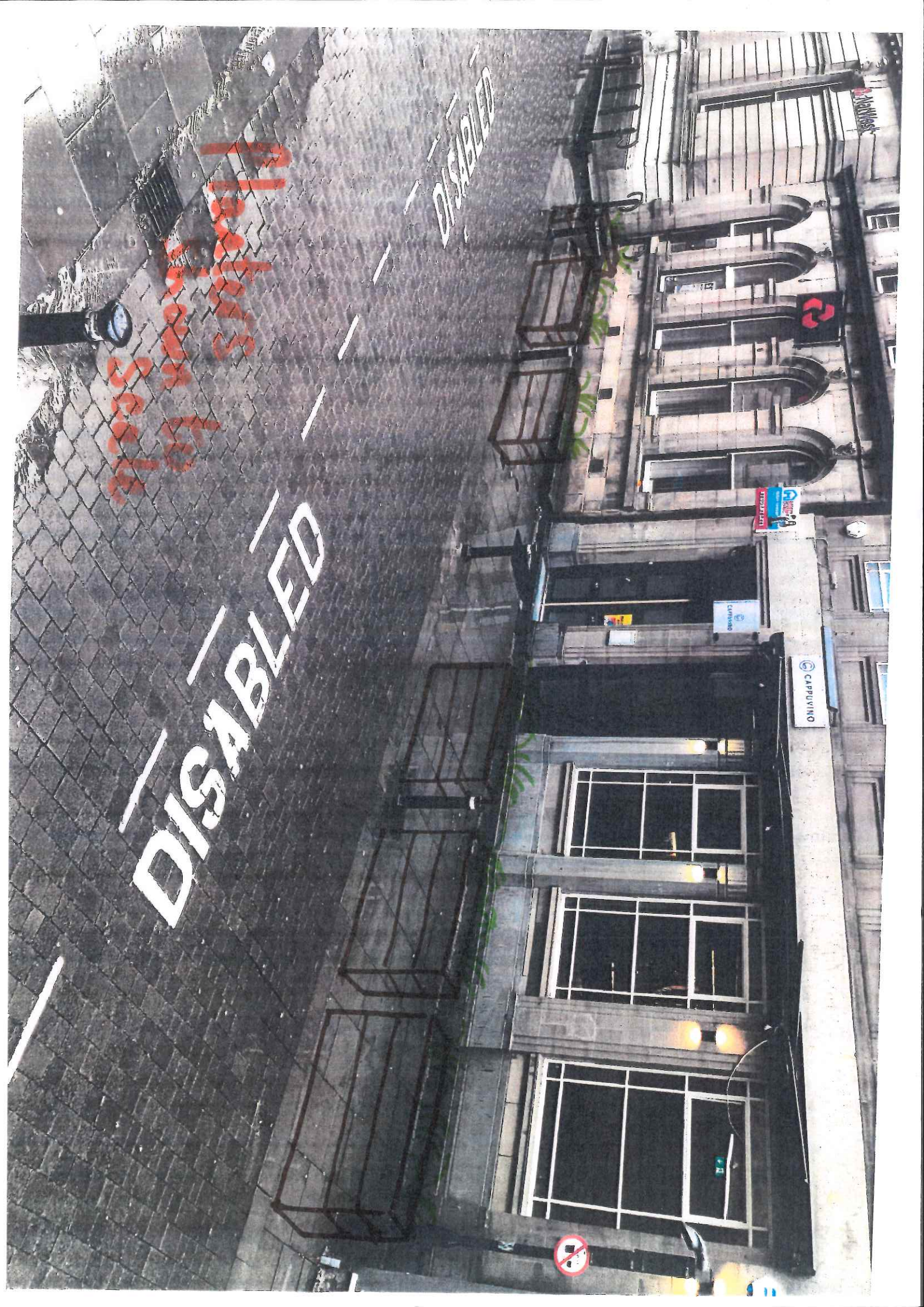
NO STOPPING

DISABLED

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Cappuccino

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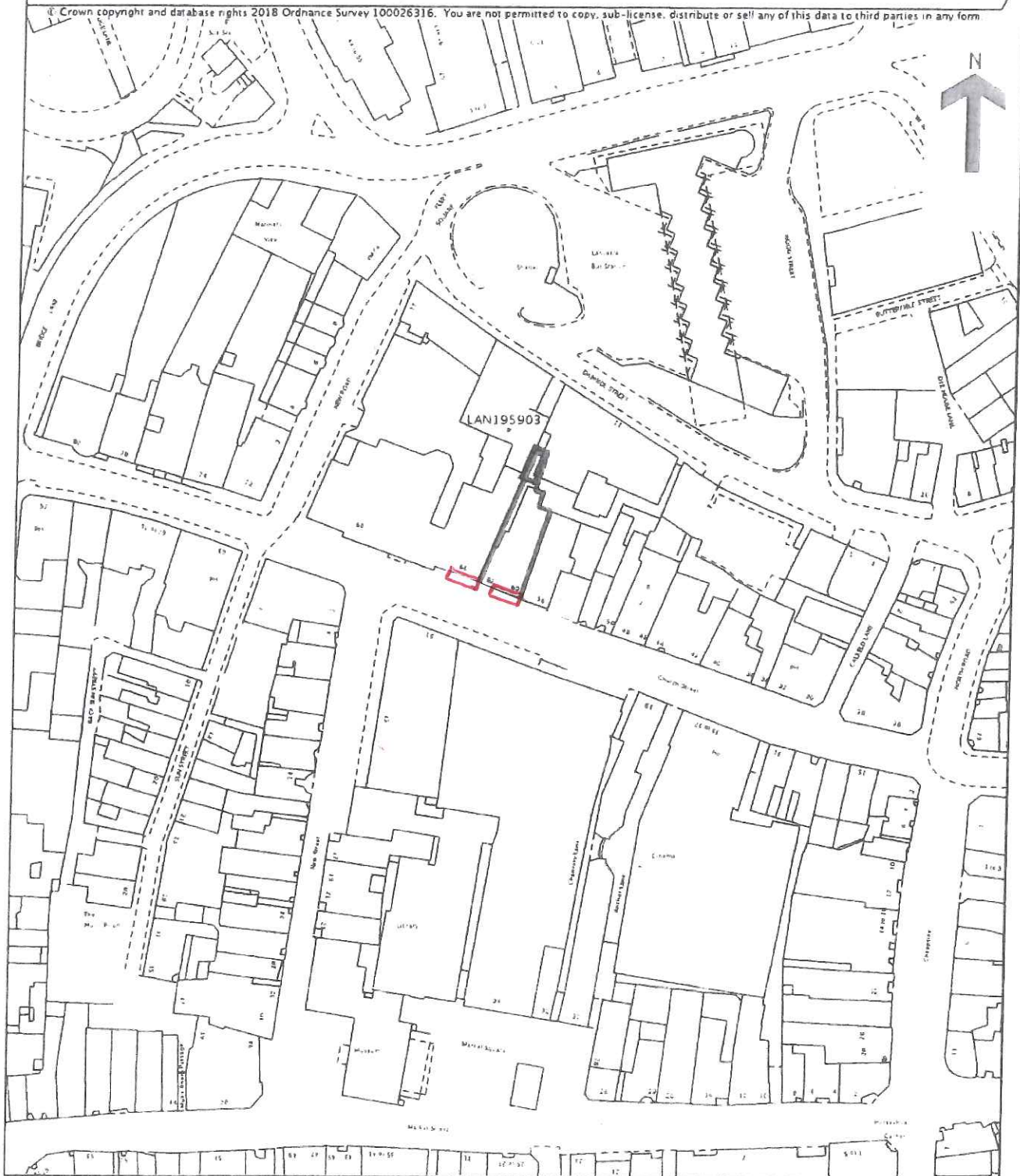
Cappuccino bar, 60 Church Street, Lancaster, LA1 1LH

HM Land Registry  
Official copy of  
title plan

Title number **LA797365**  
Ordnance Survey map reference **SD4761NE**  
Scale **1:1250**  
Administrative area **Lancashire : Lancaster**



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Red area is the proposed outdoor seating area.

Agents Name: Policyfast

Reference/Policy Number: BMTLS40941

Property Reference: 80500

Date: 1st November 2019

## Cafe Statement of Fact

### IMPORTANT INFORMATION

You, as the Proposer/Insured, have a duty to make a fair presentation of the risk to us.

This Statement of Fact is a record of the information you have provided, or which has been provided on your behalf as part of your presentation of the risk. We use the information provided to decide whether or not to insure you and, if so, on what terms and for what premium.

Your answers should be based on everything known to you, following a reasonable search of all sources of relevant information available to you (including information held by third parties, such as agents, service providers or anyone insured by the policy).

Your knowledge includes that of anyone responsible for arranging this insurance and, if the Proposer/Insured is not an individual, includes the knowledge of any member of its senior management (i.e. anyone who plays a significant role in making decisions about how the business is to be managed or organised).

Your policy terms require you to inform us as soon as reasonably practicable if any of the information you have provided changes materially during the currency of the policy.

**If you breach your duty of fair presentation or fail to inform us of material changes your policy may be invalidated and/or we may refuse to pay any claim in whole or in part. Please review your policy for further details of the consequences of such a breach or a failure to inform us of material changes.**

If you are uncertain of the meaning of any of the questions or statements, please clarify these with your insurance adviser.

<b>Proposer</b>	Cappuvino Bar & Coffe Roasters		
<b>Joint Insured</b>			
<b>Notice of Interest</b>			
<b>Correspondence Address</b>	60 Church Street Lancaster LA1 1LH	<b>Risk Address</b>	60 Church Street Lancaster LA1 1LH

<b>Business/Trade</b>	Cafe
<b>Location</b>	High Street
<b>Date Started Trading</b>	31 Oct 2019
<b>Date Started Trading at current premises</b>	31 Oct 2019
<b>Construction of Walls</b>	Brick Built 100%,
<b>Construction of Roof</b>	Tile 100%,
<b>Flat Roof Description</b>	N/A
<b>Flat roof percentage</b>	0 %
<b>Number of years since the roof was last re-laid</b>	N/A
<b>Has the property or any in the vicinity been affected by flooding.</b>	No
<b>If Yes the following details have been provided</b>	N/A
<b>Has the property or any adjacent property suffered from or shown any visible signs of damage from subsidence, landslip or ground heave. If Yes the following details have been provided</b>	No
<b>Do you or any members of staff live on the premises</b>	No
<b>Are the premises let in any part to DSS, student or asylum seeker tenants. If Yes the following details have been provided</b>	No
<b>Do you have paying guests</b>	No
<b>How many letting rooms do you have</b>	0
<b>Type of resident you let the room to</b>	
<b>Opening Hours</b>	Business Hours
<b>Are the premises open after 1am</b>	No
<b>Is there live entertainment at the premises</b>	No
<b>Frequency of live entertainment</b>	
<b>Type of live entertainment</b>	N/A
<b>Number of doormen</b>	N/A
<b>Do you have a children's playground</b>	No
<b>Type of children's playground</b>	
<b>Is the playground fully supervised</b>	N/A
<b>Do you charge an entrance fee</b>	N/A

City Underwriters Ltd is an Appointed Representative of Policyfast Ltd which is authorised and regulated by the Financial Conduct Authority.

Marlow House, 3rd Floor, 1A Lloyd's Avenue, London, EC3N 3AA

Freephone: 0800 3081 044 Email: caterers@policyfast.co.uk

Registered in England No: 05909640

Please note that correspondence should not be directed to the above address, but must always go through the broker who arranged this insurance.

Agents Name: Policyfast

**Policyfast**

Reference/Policy Number: BMTLS40941

Property Reference: 80500

Date: 1st November 2019

Do you carry out any deep fat frying	N/A
Installation Date	
Frying Range Age	
Basket Only or Range	No
What Food Standards Agency hygiene rating has been accredited?	Awaiting Inspection
Does the property have shutters, grilles or window bars	No
Is the property protected by an alarm	No
If Yes the following details have been provided	No details provided
Do the premises have adequate emergency fire escapes	N/A

**Material Circumstances**

--

The cover shown in the standard cover column is automatically included in the policy, if you have requested a different sum insured this will show in the sum insured required column.

Section	Standard Cover	Sum Insured Required
Business interruption	£500,000	£500,000
Book Debts	£10,000	£10,000
Legal Expenses	£100,000	£100,000
Glass and Signs	£10,000	£10,000
<b>Money:</b>		
During business hours, in transit or in bank night safe	£5,000	£5,000
In safe out of business hours	£2,500	£2,500
Out of safe out of business hours	£250	£250
PA Assault	£25,000/£100 per week	
Goods in transit	£1,000	£1,000
Deterioration of Stock	£2,000	£2,000
Loss of Licence	£100,000	£100,000
Employer's Liability Limit of Indemnity	£10,000,000	£10,000,000
Public/Products Liability Limit of Indemnity	£2,000,000	£2,000,000

**Information applicable to policies with Employers Liability**

Subsidiary and Trading as name	Parent or Child Company	Exempt from ERN tax Code?	ERN (Employee PAYE reference)
Cappuvino Bar & Coffe Roasters	Parent	No	tbc

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CCDT1-R-SOF-1118.rtf V0419

Agents Name: Policyfast

**Policyfast**

Reference/Policy Number: BMTLS40941

Property Reference: 80500

Date: 1st November 2019

All claims within the last 5 years are detailed. This includes any incidents which have, or could have, resulted in a claim, whether insured or not. If you are unsure whether an incident is relevant it should be disclosed to the insurer for consideration.

Claims			
Date of Claim	Type of Claim	Amount Paid/Outstanding	Settled

**Declaration**

Our quotation is based upon information you have provided. You have told us:

1. no individual involved in the business of the Proposer/Insured in a capacity listed in (a) to (e) below, being:
  - a) a director;
  - b) a business partner;
  - c) a family member;
  - d) an individual providing working capital or loan guarantees to this business; and
  - e) anyone else who plays a significant role in making decisions about how the Proposer/Insured is to be managed or organised;

whether in relation to the business of the Proposer/Insured or any previous business or any other business in which you or they have been involved in any of the capacities listed in (a) to (e) above or in a personal capacity:

- (i) have never been declared bankrupt;
  - (ii) have never been disqualified from being a company director;
  - (iii) have never had any County Court Judgment(s) (CCJ) or Sheriffs Court Decrees entered against you or them, or been involved in a company against which such judgments have been entered;
  - (iv) have never been a director or officer of a company which has been, declared insolvent or had a receiver or liquidator appointed or entered into arrangements with creditors in accordance with The Insolvency Act 1986, or had an Individual Voluntary Arrangement (IVA);
  - (v) have never been party to, or involved in a company which was party to, a Company Voluntary Arrangement (CVA);
  - (vi) have never been convicted or have any prosecution pending or been given an official police caution in respect of any criminal offence other than motoring offences and any offences which are spent under the Rehabilitation of Offenders Act 1974, or been involved in a company subject to such a conviction, prosecution or caution;
  - (vii) have never been subject to a recovery action or fines exceeding £25,000 by HM Revenue & Customs, or been involved in a company subject to such a recovery action or fines;
  - (viii) have never been charged with or convicted of, or been involved in a company charged with or convicted of, a breach of the Health and Safety at Work Act or other legislation relating to employee safety and safe working practices, or been served with, or been involved with a company served with, an improvement order or a prohibition notice under such legislation.
2. The following minimum security is in place:
    - a) 5 Lever Mortice Deadlocks on all external doors
    - b) Key operated window locks or solid steel bars, grilles, locked gates, shutters, expanded metal or weld mesh on all accessible windows.
  3. If you have a Deep Fat Frying Range it is less than 15 years old or, if older, then not more than 30 years old but having been fully reconditioned within the last 15 years

Covers Required & Sums Insured	Sum Insured
Buildings including landlords fixtures & fittings	£0
Do you wish to include cover for Subsidence	No
Tenants improvements & decorations	£0
Wines & Spirits	£8000
Cigarettes, Cigars & Tobacco	£0
Stock in trade (excluding licensed stock)	£5000
All other contents not more specifically described above	£150000
Rent Receivable	£0
Gross Profit	£0

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CCDT1-R-SOF-1118.rtf V0419

**Agents Name: Policyfast**

**Reference/Policy Number: BMTLS40941**

**Property Reference: 80500**

**Date: 1st November 2019**

## Your Personal Information Notice

DTW 1991 Underwriting Limited on behalf of Syndicate 1991 at Lloyd's are the Subscribing Insurers in this policy.

### The basics

We collect and use relevant information about you to provide you with your insurance cover or the insurance cover that benefits you and to meet our legal obligations.

This information includes personal data such as your name, address, contact details and other information that we collect about you in connection with the insurance cover from which you benefit. This information may also include more sensitive data such as information about your health and any criminal convictions.

In certain circumstances, we may need your consent to process certain information about you and this is explained in our privacy policy. Where we need your consent, we will ask you for it specifically. You do not have to give your consent, and you may withdraw your consent at any time. However, if you do not provide your consent, or you withdraw your consent, this may affect our ability to provide the insurance cover from which you benefit. It may also prevent us from providing cover for you or handling your claims.

For the purpose of providing insurance and handling claims or complaints your information may be shared with, and used by, a number of third parties in the insurance sector. For example, advisers, agents, brokers (when making applications), insurers, reinsurers, loss adjusters (if you claim), sub-contractors, compulsory insurance databases, regulators, law enforcement agencies, fraud and crime prevention agencies. We will only disclose your personal information in connection with the insurance coverage that we provide and to the extent required or permitted by law.

### If you provide other people's details to us

Where you provide us or your insurance adviser with information about other people, you must make them aware that you are doing so. Where possible, you should also provide them with this notice.

### If you would like more information

For more information about how we use your personal information, please see our privacy policy, which is available on our website ([www.dtw1991.com/privacy-notice](http://www.dtw1991.com/privacy-notice)) and in other formats upon request. Additional information on how the insurance market uses data is provided by the Lloyd's Market Association ("LMA") in their Insurance Market Core Uses Information Notice.

### Contacting us and your rights

You have rights in relation to the information we hold about you, including the right to access your information. If you wish to exercise your rights, discuss how we use your information or request a copy of our full privacy notice(s) you should contact the insurance adviser who provided you with your insurance in the first instance, or directly with us by contacting:

The Data Protection Officer  
Coverys Managing Agency Limited  
One Creechurch Place  
London  
EC3A 5AF  
+44 20 7977 0800  
[Data.protection@coverys.co.uk](mailto:Data.protection@coverys.co.uk)

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**Cappuvino, 60 Church Street, Lancaster, LA1 1LH - application for pavement licence. 1<sup>st</sup> April 2020**

Information and operational statement in respect of management of proposed outside seating area.

The designated area outside will have up to 20 seats with 5 small tables allowing customers to sit and eat and drink in a designated area which is surrounded by planters similar to how outside seating areas are delineated in bars in bigger cities. Below is an example photo:



Church Street needs footfall to help generate more business during the day and the addition of the planters and outside seating area will enhance the appearance and make the street more vibrant and attractive for the benefit of all local businesses. Enhancing Church Streets attractiveness should draw customers down New Street from Market Street which is another street which has declined in recent years.

Cappuvino is a coffee specialist and we are expanding our food menu when we reopen following the Corona Virus closure so that we provide a more extensive food menu very much focused on lunches and early evenings and suited to both business people, tourists and shoppers. The menu shown was our fixed menu up to 20<sup>th</sup> March 2020 and was supplemented by daily specials.

Operationally we will have a member of staff who floats and waits on tables during busier periods and customers have the option to order at the bar and have their food and drink brought to them. Where additional items are purchased at the tables, we have PDQ machines available for floating staff to carry with them and take instant payments made by bank cards.

The staff will be required to constantly monitor tables outside as we also anticipate some customers may prefer table service for orders when they first arrive as well and we intend on operating this service.

At night when the Cappuvino closes, the tables and chairs will be brought inside.



Natwest email

Peter Charnley <peter.chnley@mighthouse.co.uk>

## Pavement licence

Green, Steve (Corporate & Commercial Coverage, CPB) <stephen.d.green@natwest.com>  
To: Peter Charnley <peter.chnley@mighthouse.co.uk>

28 April 2020 at 22:26

Peter

This matter remains between our property people and local branch manager but that's great that you've allowed two metres in front of the step to our access as that's exactly what I had suggested in my internal note to my colleagues I thought might be appropriate.

If the Council is happy with the proposal (and provides in principle agreement) then I have confirmation from our property people that they are happy to formally consider the proposal which I had suggested should include the two metre area below the step and, possibly, some form of physical barrier too to avoid any risk of encroachment into that area. Please can you provide a copy of the licence agreement/consent when available and I will revert to our property team for approval. Hopefully.

2 meters has been allowed.  
in the proposal

As you know, the final decision doesn't rest with me but so far so good.

[Quoted text hidden]

[Quoted text hidden]